

COMMUNITY SERVICES DEPARTMENT

SENIOR CITIZENS ADVISORY BOARD AGENDA

Tuesday, April 17, 2018 • 9:00 a.m. San Bruno Senior Center 1555 Crystal Springs Road, San Bruno

WELCOME TO OUR ADVISORY BOARD MEETING: If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter <u>not</u> appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us 48 hours prior to the meeting (616-7150).

- 1. CALL TO ORDER/ROLL CALL:
- 2. PLEDGE OF ALLEGIANCE:
- 3. REVIEW OF AGENDA:
- 4. APPROVAL OF MINUTES: March 20, 2018
- 5. CONSENT CALENDAR:
- 6. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA: Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.
- 7. NEW BUSINESS:
 - a. Treasurer's Report March 2018
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data (Tessier, Rangel)
 - c. Receive and File Monthly Minutes from Senior Events Committee (Tessier)
- 8. UNFINISHED BUSINESS:
 - a. Status Update on Restoration of Senior Center
- 9. ITEMS FROM BOARD MEMBERS:
- 10. ITEMS FROM STAFF:
- 11. ADJOURNMENT

** POSTED PURSUANT TO LAW **



Community Services Department

SPECIAL MEETING MINUTES

Senior Citizens Advisory Board March 20, 2018

- Call to Order/Roll Call: Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 8:36 a.m. Board Members Present: Chair Goff, Vice Chair Green, Carmichael, Chu, Hayes, Luzaich, Tracey, and Treasurer Hornung. Staff Present: Aker, Rangel and Tessier.
- 2. PLEDGE OF ALLEGIANCE: Chair Goff led the Pledge of Allegiance.
- 3. REVIEW OF AGENDA: No changes.
- APPROVAL OF MINUTES: Board Member Hayes asked for corrections to section 9a of the February 20 meeting. MSC Tracey/Carmichael to approve the minutes of the February 20, 2018 meeting with corrections presented from Board Member Hayes. Approved unanimously.
- CONSENT CALENDAR: None.
- 6. PUBLIC COMMENT: None.

7. CONDUCT OF BUSINESS:

- a. Treasurer's Report February 2018 Treasurer's Report filed for audit.
- b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for February 2018. Board Member Chu asked about the sign-in numbers for the AARP meeting in February and Supervisor Tessier responded that she had incorrectly entered the numbers into the spreadsheet and would correct it.
- c. Discussion Regarding Topics for Senior Moments Dolly Simunovich from San Bruno Cable 1's, "Senior Moments" segment asked for the Board's input on topics that would be of interest to them. She asked for any suggestions the board might have for upcoming shows to be sent to either her or producer, Miriam Schalit.

8. UNFINISHED BUSINESS:

a. Receive Oral Report on Final Cost of Bocce Ball Court – Executive Assistant Aker reviewed the expenditures for the Bocce Ball court and that it came in over budget by \$801.33 due to the extra cost of replacement materials. Board

- **Member Chu** informed staff that some settling had occurred on the new court and would like staff to look at it.
- b. Receive and Approve Volunteer Party Budget and Summary Supervisor Tessier and Recreation Coordinator Rangel reviewed the Volunteer Party expenditures with the Board. Board Member Chu and Treasurer Hornung commented that the volunteer party was well received by those who attended.
- 9. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS: Board Member Chu commented that the new floor already has scratches and that the roll up doors had not been painted yet. He also wanted to let staff know that the AARP meeting was severely impacted by two construction workers working on the stage and that several members were upset by the noise. Lastly, he wanted staff to follow up on his request for a sneeze guard for the salad cart and Supervisor Tessier replied that it had been ordered. Chair Goff commented that the new custodian, Meijiao Zhang, was doing a great job at the Senior Center. Board Member Carmichael asked for extra attention to be paid to the tables used for the Pedro group because she has noticed they are not all clean.
- 10. **ITEMS FROM STAFF:** Recreation Coordinator Rangel told the Board that "No Smoking" signs had been ordered for the deck as well as the new bulletin boards.
- 11. ADJOURNMENT: Vice Chair Green adjourned the meeting at 9:30 a.m.

SENIOR ADVISORY BOARD TRUST FUND REPORT

March 31, 2018

Checking Account Balance 2/28/2018	\$	12,406.18		
Interest Deposit Checks	\$ \$ \$	0.47 45.00 (2,807.67)		
Checking Account Balance 3/31/2018			\$	9,643.98
Amount held at City of San Bruno prior 7/1/2013			\$	103,932.20
Amount held at City of San Bruno July 1, 2013-June 30, 2017			\$	56,499.44
Amount deposited to City since 7/1/2017	\$	7,564.17		
Deposit made to City account March	\$	213.50		
Deposit made to City account March	\$	299.00		
Deposit made to City account March	\$	198.50		
Deposit made to City account March	\$	202.50		
Amount deposited to City this fiscal year			\$	8,477.67
TOTAL NET WORTH MARCH 31, 2018			\$ 1	178,553.29

2017-18 Information and Referral Statistics

			-	11011104	Iduoii dila Ne	TOTAL TO HILLOUINGHOUND NEIGHT AND STATISTICS	SOI					
	July	August	September	October	November	December	January	Fohriion	March	I in a		
Housing	2	1	0	1	0	c		- Column		Hora	INIay	June
Shopping	1	-	-	1 7				1	\			
844	1	7	1	1	0	0	Н	0	1			
Transportation	4	2	က	2	3	2	11	2	8			
Assisted Living	2	0	_	C	c		-	1 0	,			
Icaol		,		,		0	7	0	I			
regal	×	1	0	1	1	0	7	-	2			
Insurance	2	0	C	-	c	c	1	1 0	1			
10 -15			,	1		0	Т	0	П			
weirare Check	1	1	0	0	0	0	C	c	c			
Health	0	0	-	C	1	1						
Composition				,	7	T	4	7	7			
Sullselling	O	0	0	0	0	0	_		6			
Clean/Repair	2	0	2	-	2	3	1 0	,	7			
1-1-0-1-0	(•	7		0	3	7			
General	0	2	9	6	3	2	6	×	15			
Monthly Total	22	11	14	16	10	ox.	33	0 7	25		(
					2		50	10	33	O	0	0

Marking	27	Wednesday 7 14 21 28 1	Thursday	Friday	Saturday	Sunday	Total
reciation m Dance m C 40 m L 56 m L 60 m C 40 m S E m C 40 m C	/ /2 02	21 28	2			Culling	
reciation m Dance m Dance m Dance m Dance m Dance m Dance m C 40 L 6 60 C 40 L 6 66 L 7 66 R 62 R 60 C 40 R 66 R 7 6 R 7 7 R 10 R 12 11 R 11 7 R 12 11 R 12 11 R 12 11 R 12 11 R 14 10 R 15 12 12 R 10 R 11 11 R 1				2 9 16 23	3 10 17 24	4 11 18 25	
National			10		75		85
Version to the following conditions arising the following conditions arising the following conditions arising conditions are arising conditions arising conditions arising conditions arising conditions are arising con	12						0
Value	4					24 53 48	180
Ub S E		46 43 129	6	52 47 46 59			069
Lib	000						99
Let				16			16
Board Games							0
Class							80
ters				4 4 4 4			24
teres tr Events all Event Party tr tr tr tr tr tr tr tr tr							30
Events adety adety adety ali Ing Ing Ing Ing Ing Ing Ing In	10 14	13 10 5	5 5	5 3 3 5			104
Events ling Nalking Nalking				4			100
e ing Nalking Class Nalking Class Nalking Class Nalking Class Nalking Class Nalking Class Nalking Includes Incl	14 16	16 17		-			2 6
ing Nalking Class Noes Includes	-						03
Nalking	22	17	17 16 16	-			0
Nalking 16 16 8 10 Class 11 6 9 10 Services 4 5 3 6 10 Nel w/ Chronic Conditions 33 30 20 27 26 10 vell w/ Chronic Conditions 27 25 23 10 all 27 25 23 10 ations 10 10 8 12 14 12 12 12 12 orkout 8 8 9 10 10 Event/Party 19 19 19 19 19 10 ce 19 19 19 19 19 24 24 30 30 39 10 7 10			2	0			169
Nalking 16 16 16 10 Class 11 6 9 10 Benotes 11 6 9 10 Services 4 5 3 6 Incing 33 30 20 27 26 Vell w/ Chronic Conditions 33 30 20 27 26 Vell w/ Chronic Conditions 27 25 23 10 20 all 27 25 23 12 12 12 ations 10 10 8 10 10 orkout 8 8 9 10 orkout 19 19 10 10 ore 19 19 10 10 ore 19 19 10 10 or 24 24 30 30 or 10 10 10 10 or 10 10 </td <td></td> <td></td> <td></td> <td>0 0</td> <td></td> <td></td> <td>18</td>				0 0			18
Class Describes Bervices Includes Class 11 6 9 1 10 10 Services 11 6 9 1 10 10 12 7 26 Class Includes 10 10 10 8 12 14 12 12 12 Conditions Includes Incl		_					0
10 10 10 10 10 10 10 10	2	13 10		13 10			136
11 6 9 10 10 10 10 10 10 10				8 9 10 9			36
11 6 9 1 6 9 1 6 9 1 6 9 1 6 9 1 1 6 9 1 1 6 9 1 1 1 1 1 1 1 1 1	10	16					26
Services							26
Services 4 5 3 6 Neing 33 30 20 27 26 Vell w/ Chronic Conditions 10				10 7 7			24
vell w/ Chronic Conditions 33 30 20 27 26 Vell w/ Chronic Conditions 10 ting 27 25 23 20 20 20 10 20 all 27 25 23 1 20 <t< td=""><td>8</td><td></td><td></td><td></td><td></td><td></td><td>18</td></t<>	8						18
ting ting ting ting ting ting ting ting	20 27	32 21 3	4 5 7				224
ting all all 27 25 23 ng ng norkout brown/Party Class 10 10 8 12 14 12 12 12 6 1 10 10 10 8 12 14 12 12 12 6 1 10 10 10 10 8 12 14 12 12 12 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10	10 10	10 10					40
all 27 25 23 20 20 20 20 20 20 20 20 20 20 20 20 20				18			404
all ng ng ng ng ng ng ng ng ng		16	3 15 14 19				0 0
ations right r		40	40 44				404
ations	20 22	25 21					104
ations	1						88
ations				12			(2)
orkout 8 8 9 10 orkout 8 8 9 10 Event/Party 14 15 18 16 Glass 19 19 19 19 10 Ice 19 19 19 19 10 Sab 24 24 30 30 Sab 39 7 10	12 12	2 2	12 10 10	5			12
orkout 8 8 9 10 n 14 15 18 16 Event/Party 19 19 10 Ice 19 19 10 10 24 24 30 39 7 10	1	0	2	71 01			193
orkout 8 8 9 10 l 14 15 18 16 Event/Party 19 19 10 Ice 19 19 10 Ice 19 19 10 Ice 39 7 10	,			1			=
Event/Party Glass 10 19 19 19 10 10 10 10 10 10 10 10 10 10 10 10 10	σ			\ \ \			7
Event/Party Glass 10 19 19 19 10 10 10 10 10 10 10 10 10 10 10 10 10		77	40			014	35
Event/Party Glass 10 19 19 24 24 39 39 7 10<	18		-				48
Glass 19 19 10 Ince 19 19 10 39 24 24 30 39 39 7 10							63
19 19 19 19 19 19 19 19 19 19 19 19 19 1	-	5 7					140
39 24 30	_	+					30
39 9 7	30						19
7 6 6							108
	7						39
Writing		12	13 10 11				35
Yoga 17 22 20		21	20 22				46
Zumba 39 42 28				35 37 38 34			140
Total 236 261 0 167 147 151 190 154 170 305 170 166 267 138 150 135 137 147 147 140	151 190 154 170 305	170 166 26	128 150 13E	470 447 440 469	0		433

AARP Art Appreciation Ballroom Dance Bingo Birthday Club Blood Pressure Bocce Bock Club Bridge/Board Games		12 19	2	_		Inesday		× ×	Wednesday	day		F	SILIE	2p			L	Friday		-	u	Saturday	2	r	ľ	Sunday	as	1
m Dance y Club Pressure lub Board Games	_	-			H	-		H	1	1	4				- 1		Ē	lua,		_	0	altri	day	_	כי			_
m Dance y Club Pressure lub Board Games		1	8 28	9	-	13 20	27	7	14 21	1 28	7	∞		15 22	29	2	6	16	23	8	3 10	0 17	24	34	4	14	_	25
m Dance m Dance y Club Pressure lub Board Games								\vdash	-	-	H	L	12	L		_					-				+		_	2
m Dance y Club Pressure lub Board Games		L	_					-	-	-	-	1	!		1	1	I	T	1	+	ó			†	\dagger	+	\dagger	-
y Club Pressure Iub Board Games	_	_		13	6	13	15	-	+	-	1	-	1	1				T	\dagger	+	+	1		1	1	Ť	_	
Birthday Club Blood Pressure Bocce Book Club Bridge/Board Games	9 51	1 50	0 41	-			+	58	55 47	7 49	3 140	138	124	1177	124	7.2	0	1	0	1,	+	1			17	+	58 4	47
Blood Pressure Bocce Book Club Bridge/Board Games			_			57	T	1		-					_	_	_	1		+	+	1	I		\dagger	+	+	1291
Bocce Book Club Bridge/Board Games			L					+	+	+	+	1	1					T	12	+	+	1		\dagger	1	+	+	-
Bridge/Board Games	44	4 46	6 46	100			36	+	+	+	+	-	1	1	1			1		1	+	1	1	1	1	+	+	200
Bridge/Board Games	00	-	-	L			1	+	+	+	+	1	1	1				1	40	40	+			7	+	1	\dashv	
	1	1	+	-			1	+	+	+	+	1		1		·		1	+	+	+	1	\Box	1		1	\dashv	
Ceramics 11	1	T.	7	-			+	+	+	+	+	1				4	4	7		4	4	4						
9	_	+	1	- 1	*	c	c	0,7	17	+	+	+	1	6	_				\rightarrow	+	4						_	
	-	+	+	1	-	7	+		0	חמ	7	2	4	77	9	7	4	7	-	3	-						_	
Current Events	+	+	+	1		1	+	_	-	-	4	1				2	က	4	3	4								
Driver Cofet.	+	1	+			1	1	16	16 17	11																-	H	
Dilver Salety	-	_	-	1	-				_									T	-	\vdash	\vdash			T	†	+	+	
Exercise	+	4	4	29	32	42	33				17	16	18	15	17			T	+	+	+		I	t	\dagger	$^{+}$	+	
Gardening											L					33	4	c	~	9	+	L		t	t	+	+	
HICAP			_					-	-	-	-	-				>			+	+	+	1	I	\dagger	\dagger	+	+	-
Hiking/Walking 16	6 18	3 16	3 18	~			-	18	18 12	2 10	1	1				12	12	12	4	0	+			\dagger	+	+	+	
History Class	L	L	-	L		T	1	_	+	_	1	1				2	-	-	_	₽ :	1	1		+	+	+	+	
Horseshoes	-	1	+	1		T	+	1	15	7	1	1				ø	2	_∞	4	=	4	1						
Karaoke	α	-	0		Γ	T	+	_	5	=	1	1		I				\dagger	+	\dashv	4						-	
	+	+	+	1	I	1	+	+	+	+	4	1							\dashv	\dashv						_		THE REAL PROPERTY.
Library Services	+	1	+	1	c		+	+	+	1	4					4	9	9	-	4	_				H	_	_	
Line Dancing	+	1	+	1 6	_	-	_		\rightarrow	_	_	+							\dashv		_			-				
living Well w/ Chronic Condition	+	1	1	S,	32	34	33	-	41 38	3 42	2	9	2	9	9					_				H		-	\vdash	
Movie	+	\downarrow	+	\perp		1	+	9	6	1	4														-	H	H	
Oil Painting	+	1	+			1	+	+	+	-	4	4				17				_						H	-	
Circamung	-	1	1			1	1	+	+		7	_	15	14	10				-					-	+	+	+	
redro	-	1	4				\neg	_	_		40	48	44	48	44			T	-	+	-				+	+	+	200
all	_							21 2	26 26	3 27	L							T	+	+	-			+	+	+	+	
Pilates 20	0 21	22	2 23					-	-	-								t	+	+	1			+	\dagger	$^{+}$	+	100
Ping Pong								-	-	-							Ţ	1	1	c	\downarrow	I		†	†	+	+	
Pool 10	0 12	12	12	80	10	12	12 1	12 1	10 10	12	_	12	1	1	40	5	0	-		7 0	1	1		+	+	+	+	
Presentations		_	-	_		-	_	_		_	_	7	-	-	2	2	+	7	2	Ø	1	I	_	\dagger	+	+	+	
Singing								+	+	1	1						1	\dagger	+	+	1	1	1	+	+	+	+	
Sit & Workout		L	L	80	80	12	13	+	-	1	1							+	+	+	1		1	†	+	+	+	
Softball			-			+	+	+	+	1	1	_	ď		13			\dagger	+	+	4			+	+	+	+	
Spanish		L		13	16	17	17	+	+	1	\perp				2		\dagger	$^{+}$	+	+	1			+	+	+	+	
Special Event/Party			L			+	+	+	+	1							+	1	+	+	1		1	\dagger	+	+	+	
Stained Glass			L			T	+	0	1			I					1	717	+	+				+	+	+	-	212
Tap Dance	3 15	100	17			+	+	+	+	1	1	I					+	\dagger	+	+	1		1	+	+	+	-	
Taxes		+		41	33	37	35	+	+	1	1	I			T		\dagger	\dagger	+	+	1		1	+	+	\dashv	\dashv	
Trips	-	L	L		1	-	3	+	+	1	1	I			T		+	+	+	+			+	+	\dashv	\dashv	-	145
Ukulele				14	14	ď	-	+	+	1	1		T				+	+	+	+	1		+	(7)	36	-	-	
Writing					1	+	-	+	+	1	;	+		1	1	1		+	\dashv	-					_			
Yoga	21	16	21	I	1	\dagger	+	+	+	1	= !	-	77	5	12		1	+	\dashv	-					_	_	_	
Zumba		_	-			+	+	+	+	1	1	74	23	20	22		1	+	-	-					_			183
	1.	2 3	1	15,	1	1	-	-		1			1	1	7	8	စ္က	28	34 26	9								331
	5	7	707	3	101	127	7 91	72 20	2 16	191	250	250 276	274	295	274	156	295 274 156 148 287 253 189	287 2	53 18	39 0	85	0	0	0	57 (0	58 47	5144

Nutrition Site Report - March 2018

Day	Date	Total Prepared	Total Served	Total Served	Total Served	Non-Senior
		Hot Meals & Salads	Hot Meals	Salads	Hot Meals & Salads	Donations
Thur	1	60	57		57	
Fri	2	85	83		83	
Mon	5	95	95		95	11.00
Tues	6	95	92		92	11.00
Wed	7	150	149		149	
Thur	8	65	65		65	11.00
Fri	9	95	92		92	
nks.						
Mon	12	90	89		89	5.50
Tues	13	85	82		82	
Wed	14	100	97		97	16.50
Thur	15	75	72		72	5.50
Fri	16	190	188		188	
				No. of the Control of		
Mon	19	130	128		128	11.00
Tues	20	105	102		102	16.50
Wed	21	150	146		146	27.50
Thur	22	95	91		91	22.00
Fri	23	105	105		105	16.50
Mon	26	100	96		96	27.50
Tue	27	95	95		95	11.00
Ned	28	115	113		113	16.50
hu	29	65	64		64	11.00
ri	30	95	95		95	22.00
Tot	tal	2240	2196	0	2196	242

	December	1000	4817	100	2/28	0 0	5103		5426	0440	5884	200	5061		
L	November	_	4826	0007	480Z	0,01	2240		5131		5771		5144		
	October	1	0432	CEEA	4000	0700	02.00	, 000	6324		62081	0000	19889		
Conference	September	5007	1700	5030	0000	6047	7400	0.40	0180	0010	6583	0.045	2400		
	Isnan	2	0100	6186	2010	5733	0010	2102	10100	0000	6000	5024	1000		
Ant	oury	6108	2010	60209	2000	6517		6530	0000	5700	27.00	4700	0011		
auil.	Canc	5878	5487			5672		6357	1000	8718	2	5280	2500		
Mav	fami	6722		6567		5993		5982	1000	6169	200	6838	0000		
April	-	0609	0000	6363	0770	6118		6936		6017		2688			
March		6548	0070	981.9	1000	6704	,0,0	6494		6278	0000	8069		6055	
February	1001	7869	6699	2000	2500	7700	1202	1/9/6	1	1/69	2007	2462	, 00,	4364	
January	1101	2/3/	2020		0000		5704			C87C		1000		1 470	
	2010	77107	2013	200	2017	7	2012	2012	2010	20102	2017	7107	2010	2010	

